# Employment offer

Template for completion in North Macedonia.
Review with the relevant professional adviser before signing.

The employer and candidate clarify the terms before preparing the employment agreement. Fields are completed according to the position and legal requirements of the particular case.

Offer number, date and response deadline

Employer's name, address and contact details

Candidate's name and contact details

Position and workplace

Description of duties

Proposed start and duration

Weekly hours, days and shifts

Basic gross monthly salary in denars

Allowances, compensation and calculation method

Leave and relevant collective agreement

Probationary period, where permitted, and its terms

Person responsible for the response

Documents and additional agreed terms

Acceptance and the legal effect of the offer are clarified before signing. The employment agreement, registration and requirements for starting work are checked by the employer and legal adviser.

Employer

Candidate